


MEMBERSHIP APPLICATION

(Full Member)





Membership is for horticulturally qualified individuals who are the owner operator of their own business.

Please complete using **BLOCK CAPITALS**.

APPLICANT INFORMATION 			
Title		Full Name	Age

YOUR BUSINESS TYPE 			
Sole Trader		Partnership	Ltd Company
Other:			

TRADING INFORMATION 			
Your business / trading name			
Your business address			
County			
Postcode			
Telephone		Mobile	
Website Address			
E-mail Address			

DESCRIPTION FOR YOUR PUBLIC PROFILE 	
<p>Please provide a description of your business for your entry in the Member Register.</p> <p>100-word limit. We reserve the right to edit without notice if the limit is exceeded.</p> <p>NB. Include services offered, services not offered, locations covered, qualifications etc.</p> <p>Do not include contact information.</p>	

MAINTENANCE SERVICES		✓
What categories in the Member Register would you like to be included in?	Regular garden and grounds maintenance	
	Commercial and public grounds maintenance	
	Lawn mowing, strimming - standard lawn	
	Lawn/meadow mowing, strimming - ride on mower required	
	One-off or irregular garden clearance/renovation	
	Pruning, training, topiary or regeneration	
	Planting and plant sourcing	
	Border maintenance and weeding	
	Vegetable tending	
	Hedge trimming (up to 6 feet high)	
	Hedge trimming (over 6 feet high)	
	Pesticides and chemical applications (Certificate required)	
	Gardeners qualified to use a chainsaw (Certificate required)	
	Soft landscaping, fencing repairs, feature maintenance etc.	

To advertise you, we need to publish your contact details online. Some information is optional. Let us know what information you **do not** want us to publish:

PLEASE DO NOT PUBLISH...		✓
House number and street address		Landline
Mobile		Email
Other:		

WHERE DID YOU HEAR ABOUT US?		✓
Another member		College / trainer
RHS		Customer
Government Organisation		Google
OTHER:		

FEES
<p>Membership is £45 a year plus an initial processing fee of £10 for new members (total fee in year 1 is £55). Included with your acceptance letter will be details of services, offers and access codes plus 1 member vehicle sticker.</p> <p>To keep the membership fee low, additional stickers can be purchased online for just £3.50 each <u>after your membership has been accepted.</u></p>

TERMS

By applying for membership, you are agreeing in full to our current Terms and Conditions of Membership which can be found at www.thegardenersguild.co.uk/terms.

DECLARATION

By submitting this application, I declare that;

- horticulture is my trade and that I include garden maintenance as part of my services. I am over 18 years old and am an owner of the business I trade under.
- I understand that a working email address and access to the internet is required in-order for me to benefit fully from all the services available to members.
- I hold suitable professional insurance, or will arrange it as soon as my application is accepted, and will maintain it for the duration of my membership.
- I have no unspent criminal convictions.
- I understand that the information in my application will form part of an online advert and is subject to advertising laws and that statements I make in my application and any future amendments must be accurate and true.
- the information supplied by me in this application is true and accurate to the best of my knowledge and belief.

Signature:

Date:

Print Name:

Position:

Sole Trader

Partner

Director

PLEASE SEND**Please send:**

- (1) the completed application form,
- (2) the completed Direct Debit mandate*,
- (3) copies of **all** qualification certificates you claim to have,
- (4) a copy of your Pesticide or Chainsaw certificates (if you want to be listed in these categories),
- (5) evidence of change of name if there is a difference between the name stated in the application form and qualifications provided to:

The Gardeners Guild
PO Box 627
Weston Super Mare
BS23 9LP

- Please ensure correct postage or your application may not be received.
- Please allow 10 working days from receipt for your application to be processed.

If you have any questions or queries please feel free to contact us;

Tel: 01934 807789 or

Email: enquiries@thegardenersguild.co.uk

* Please note that Direct Debit is the only payment option and helps to keep membership fees low. Direct Debit is protected by the Direct Debit Guarantee.

The Gardeners Guild is a registered trademark and trading name of The Gardeners Guild LLP a national network of qualified gardeners. Registration number OC323424. Registered office 34 Boulevard, Weston Super Mare, BS23 1NF.

DATA PRIVACY NOTICE – PLEASE KEEP

At The Gardeners Guild LLP we take the security of your personal information seriously and comply with all relevant aspects of the Data Protection Act 1998 (DPA) and the EU General Data Protection Regulations (GDPR). Personal information includes any information that identifies you personally such as your name and contact details.

Please take a moment to read this privacy notice and if you have any questions or concerns please contact Gary Edwards by email at enquiries@thegardenersguild.co.uk or by phone on 01934 807789. You can also write to The Gardeners Guild, PO BOX 627, Weston Super Mare, BS23 9LP

We collect, store and process various kinds of personal information which you provide when filling in forms or contact us in any other way, for example by letter. This information is used by us so that we can, for example, process your application, manage your membership with us, fulfil requests, communicate effectively (including our regular electronic newsletter) and keep accurate records. On occasion, we may also use your personal information for internal administration purposes to analyse our operations and conduct service reviews. The lawful basis for processing your information is our legitimate interests. We may also use your information to perform an open internet search or other public domain for any information that may influence the acceptance, rejection or cancellation of your membership or access to our products or services according to our general membership terms of service.

The information we gather includes your name, trading name, contact details (including email address), qualifications, employment history, correspondence between us (including emails, letters, website comments, telephone messages or telephone call notes etc), your age at point of application, your date of birth if supplied, transactional information such as your preferences, service history, purchase history, complaint details, reasons for joining or cancelling, bank details and other information that is needed to provide and improve our service. We also store and process information you give us anonymously through surveys and polls. Personal information gathered via surveys and polls is anonymous and uses your IP address to distinguish respondents anonymously.

We do not sell or rent your personal information. We share your data only with partners who share our commitment to protecting your privacy and data. This may include our employees, legal representatives, accountants or other professionals necessary for the operation of our legitimate business interests. Your personal information will be shared with our service partners only when necessary to provide membership services or process payment. We may need to disclose your information if required to do so by law. Your personal information will not be given to any other third parties without your consent other than that which is already publicly available. Anonymous survey responses will be combined, published and made available to members of The Gardeners Guild LLP and may also be shared with partners to help us negotiate member services, used for TGG marketing, development planning or as content on our website. You may voluntarily give us sensitive information that we have not requested (such as health, financial circumstances or membership of political or trade unions) and that information will only be stored for the purpose of fulfilling your request and keeping accurate records and not for any other purpose unless you give us consent.

You have the right to ask to see the personal data you have given us and request amendment, correction, deletion (where lawful), restrict processing or withdraw consent where relevant. Please note that we will be unable to provide our services to you if we do not have your permission to store and process your personal information that we would reasonably need. There is no facility to provide you with a record of all your forum comments and posts.

Your personal data will only be stored for as long as it is necessary to maintain our business relationship with you or fulfil our accounting and record keeping responsibilities. When your membership ends, we will either delete all your forum comments and posts or keep your forum comments or posts until you ask us to delete them. Once deleted, forum posts and comments are not recoverable.

If you are unhappy about the way your personal data is used by us, you have the right to lodge a complaint with the Information Commissioners Office.